

General Application Requirements (FINAL)

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APP # 700443

Agency Information

(Carefully read the instructions before completing this form)

1. Agency Information

- a. Agency Name Ventura County Sheriff's Department
- b. Organizational Unit West County Police Services / Lockwood Valley Sheriff's Station
- c. Address 800 S. Victoria Avenue
- e. City Ventura State CA Zip 93009
- f. Federal Id Number 61-2453829 DUNS Number
- g. Agency fiscal year (beginning month and July-01 day)
- h. Agency Type (Please check one)
- ☐ City ☒ County ☐ U.S. Forest Service
- ☐ U.S. Forest Service - Patrol District ☐ U.S. Bureau of Land Management ☐ Other Federal Agency
- ☐ Federally Recognized Native American Tribe ☐ Educational Institution ☐ Nonprofit Organization - 501(c)(3) status only
- ☐ State Agency ☐ District

2. Project Information

- a. Project Name General Application Requirements
- b. Is implementing agency same as Agency (Please select Yes or No) ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Amount of Funds Requested Project Cost

Project Request(s) Summary

#	Project Type	Project Title	Grant Request	Match	Total Project Cost
1	G09-03-51-L01	Law Enforcement - Lockwood Valley Sub-Station	58,000	20,000	78,000

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3. Contact

a. Authorized Representative

Name	Bob Brooks					
Title	Sheriff					
Mailing Address	800 S. Victoria Avenue					
City	Ventura	State	CA	Zip	93009	
Telephone	(805) 654-2381			Fax		
E-mail Address	bob.brooks@ventura.org					

b. Project Administrator

Name	Glenn Sander					
Title	Manager					
Mailing Address	800 S. Victoria Avenue					
City	Ventura	State	CA	Zip	93009	
Telephone	(805) 654-2316			Fax		
E-mail Address	glenn.sander@ventura.org					

Location Map

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A. Location Map

Attachments:

[Location Map](#)

Equipment Inventory

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A. Equipment Inventory

Has your agency purchased any Equipment with OHV Trust Funds within the last five (5) ☐ Yes ☒ No
years? (Please select Yes or No)

#	Item Description	Make	Model	Model Year	Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number

Habitat Management Program (HMP)

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PART 1 - ITEM 1. DETERMINE THE NEED FOR FULL FULL HABITAT MANAGEMENT PROGRAM (HMP)

All Applicants submitting Projects involving Ground Disturbing Activities are subject to HMP requirements. The HMP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats shall submit only HMP Part 1. Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation do not contain any risk factors to special-status species and/or sensitive habitats shall submit HMP Parts 1 and 2.

1. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☐ Yes ☒ No
2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats? (If you checked 'Yes', you are done with HMP) (Please select Yes or No) ☐ Yes ☐ No

PART 2 - RISK ANALYSIS, MANAGEMENT PROGRAM AND REPORTING

PART 2 - Section I. Summary of HMP Changes

Has the Applicant previously submitted a HMP Part 2 that is currently in use in the proposed Project Area? (Please select Yes or No) ☐ Yes ☐ No

Table 1 - Summary of HMP Changes

Changes from Previous Year	Section Where Change Occurs

PART 2 - Section II - Special Status Species

Table 2 - Table of All Special-Status Species and Any Other Species of Local Concern That Were Considered for Inclusion in the HMP

Species	Listing Status	Habitat	Potential for Occurrence	Addressed by HMP? If not explain why?

PART 2 - Section III - Map(s) of Project Area

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 3

Table 3 - Data (Including Baseline Data) and Management Program for Species and/or Sensitive Habitats

Species/Habitat	Known Information	Methodology	Concerns / Risks / Uncertainties	Management Objective(s)	Management Action(s)	Success Criteria

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 4

Table 4: Summary of HMP Monitoring Program

Species/Habitat	Change Detection Methodology	Effectiveness Monitoring Methodology, Including Triggers	Identify Any Applicable Validation Monitoring (Focused Studies)

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 5

Table 5. Management Review and Response; Adaptive Management

Monitoring Methodology	How Monitoring Information Will Inform Management	How Data Will Be Analyzed	Management Response to Identified Triggers	Who Will Plan Management Response

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 6

Table 6: Previous Year's Monitoring Results

Monitoring Accomplishments	Results	Were Objectives and Success Criteria Achieved?

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 7

Table 7: Management Actions Based on Monitoring Results

Management Actions	Species/ Habitat	Date Completed or Planned - mm/dd/yyyy	Changes Needed to HMP

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 8

Table 8 Management Actions Taken in Response to HMP-related Public Concerns

Concern Raised by Public	Actions Taken to Address the Concern

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Soil Conservation

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A. Soil Conservation

- a. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☐ Yes ☒ No

B. Soil Conservation Plan

Public Review Process

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A. Public Notification Efforts

Check all that apply: (Please select applicable values)

- ☒ Notice to interested Parties/Groups (Enter date in mm/dd/yyyy format) [03/08/2010]
- ☒ Published on Applicant's Website (Enter date in mm/dd/yyyy format) [03/01/2010]
- ☒ Published in Newspaper
- ☒ News Release Issued
- ☐ Public Meeting(s) Hearing(s) Held

B. Public Comments

The Ventura County Sheriff's Department received two written comments pertaining to our Law Enforcement grant application.

The first was a comment of overall support. The commenter felt the costs were reasonable. He made a recommendation for the purchase of an alternate, "dual sport" motorcycle instead of dirt bikes as indicated in the grant. The commenter felt the dual sport offered more flexibility in patrol operations. After discussing the issue with the commenter, he agreed a dirt bike was more effective in a strictly off-road environment as intended in the grant.

The second comment called into question the use of "In Lieu" fees as part of the grant process. The commenter felt each applicant should be required to document where these fees were spent. The commenter also pointed out the small amount requested by our agency, relative to the size of our county, and wondered if our equipment would even be used more than a few times. Based on these comments, it appeared the commenter had not reviewed our grant application online. After discussing the issue with the commenter, he replied that he had overlooked the information and indicated his concerns had been answered.

A third comment was found only on the OHMVR Division Website. The commenter was the same one who had commented on the "second comment" above. He was strongly recommending the enforcement of "willfully ignorant" violators, and those who neglect riders at or under the age of 16 years.

C. Application Development as a result of Public Comments

- a. Were changes made to the Application as a result of public comments? (Please select ☐ Yes ☒ No Yes or No)
- b. Describe how public comments affected the Application

Certifications

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1. Applicant Certifications

A. General Conditions

- A. The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions: ☐
1. If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being met.
 2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
 3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
 4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
 5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
 6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

B. Programmatic Conditions

B. The Applicant must describe the following programmatic conditions:

1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:
Illegal and unauthorized OHV Recreation activities can be observed during patrol operations, or through complaints to this agency for law enforcement intervention.
2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:
Not Applicable.

C. Fee Collection

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

Ventura County does receive in-lieu funds. These funds are received by the General Services Agency (GSA), the majority of which are allocated to the Parks and Recreation Department. The Ventura County Sheriff's Department spends some funds on routine maintenance of OHV vehicles and safety equipment annually.

Recent financial hardships faced by Ventura County have resulted in a loss of funding for many positions and programs within the Sheriff's Department. Especially hard hit is the Sheriff's Aviation / Search and Rescue Unit. This unit, which frequently responds to OHV accidents in the project area, and provides medical transport and search and rescue services to injured or lost OHV operators, faced the threat of closure. All available funding was diverted to keep this unit operating. As a result, no funding is currently available for this project.

D. Compliance with PRC 5090.50(b)(1)(C)

Projects within the O&M category that affect lands identified as inventoried roadless areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C). (Please select Yes or No)

☒ Yes ☐ No

2. Governing Body Resolution

Attachments:

[CEO Approval Letter](#)

Certification - Non Profits / Education

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- 1. Written Agreement with Land Manager**
- 2. Verification of Nonprofit 501(c)(3) Status**